



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, February 26, 2009, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:30 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		Thomas Bona – RRS
Brian Boyer	X		Amy Ott	X		WTVO – Channel 17
Michael Dunn	X		Franz Olson		X	
Mary Norman	X		Jan Benoit		X	
Peter Provenzano		X	Kathy Bruggeman	X		
Bharat Puri	X		Zachary Sundquist	X		
Thomas Lester	X					

A motion was made by Commissioner Puri, seconded by Commissioner Norman and unanimously approved by voice vote to accept the minutes of the January 22, 2009 Regular Board Meeting as presented.

DIRECTORS REPORTS:

Bob O'Brien, Executive Director reported on the following:

- Denise Delanty, RFD Marketing, Communications & Public Relations Manager has accepted a new position with the Rockford Park District. We wish her the best in her new endeavor.
- Staff has been fulfilling the Marketing and other responsibilities and continue to move forward. As an example, a Guess2Win website promotion was introduced resulting in an increase in Membership with over 8,800 new members to date and growing.

Amy Ott, Deputy Director of Finance and Administration reported on the following:

- The tentative Budget and Appropriation Ordinance is on the agenda for passage tonight. She gave the Board a timeframe on the budget process. The final Budget will be on the April Board Meeting agenda

for approval.

- We received the first portion of grant entitlements for the Airport Improvement plan totaling \$895,000.

Matt Zinke, Supervisor of Operations & Facilities reported on the following:

- We will be getting a new t-hangar tenant in March. The RFD owned t-hangars will then be at 100% occupancy.
- Airport Wildlife Control – Media attention has been focusing on this subject due to a recent emergency landing in the Hudson River on US Airways. WTVO Chanel 17 contacted RFD and produced a short segment on the Wildlife management procedures at RFD. Airport Operations & Facilities employee, Greg Bruce, demonstrated hazing techniques utilizing RFD equipment. Annual wildlife management training is conducted yearly as required by the Federal Aviation Administration (FAA).
- Beltline Road Bridge Removal and Replacement – The bridge maintained by Winnebago County was temporarily closed on Thursday, February 19, due to severe deterioration. Thos temporary repairs have been made. The Airport has been informed that the bridge will be replaced this year and will be included in a March bid-letting schedule. The bridgework will commence sometime in April. As a result of the bridge removal and replacement, Beltline Road south from Falcon Road will be closed for approximately one year. The bridge closure will result in detours for the Wing Ding event and other events.
- Station #7 ARFF Planning Meeting – Airport senior management met with Rockford Fire last week to discuss current ARFF operations, concerns, staffing, training, equipment needs, trends in the industry and plans moving forward. Director O'Brien briefed the attendees on the status of the airport. The meeting ended on a positive note.
- Foreign Trade Zone #176 (FTZ #176) Reorganization – RFD's long awaited approval was made official by the FTZ Board in Washington, DC on January 30, 2009 via Board Order #1603. Currently, FTZ #176 boundaries comprise of 3600 acres. The Board approval was listed on the federal register on February 10, 2009 on page 6570. GRAA revenue from FTZ related services total \$65,000. Reportedly, \$193,000,000 worth of FTZ merchandise passed through FTZ #176 during the last federal fiscal year ending September 30, 2008.
- Artifact Display – In 1994, the Airport extended secondary Runway 6/24 (*compass heading revised to reflect "7/25" due to a change in magnetic declination*) from 6,500 feet to 10,000 feet and added a Category II/III Instrument Landing System. State and federally

funded projects of this magnitude require environmental clearances, including "archeological" clearances. Since it's a known fact that the confluence of the Rock and Kishwaukee Rivers historically were inhabited by Native Americans, as well as early settlers, specific areas of interest had to be investigated and "cleared" before commencing construction. Archeological students and professors from the University of Illinois were contracted to complete this work. Some interesting artifacts were found, cataloged and removed for later study. Staff at RFD recently contacted the Illinois Division of Aeronautics (IDOA) and the University of Illinois to ask about the possibility of acquiring a sampling of these relics for public display in the terminal. Not only did they respond immediately to the request, but they are excited about the opportunity. An interesting display will be in place in the Terminal Building in May. This is another example of staff creativity at RFD focused at providing something for everyone in hopes of enhancing their travel experience.

NEW BUSINESS: None

COMMITTEE REPORTS:

Planning & Finance Committee - A meeting was held on February 19, 2009. The items discussed were: FY2010 Draft Budget, Financial Report and resolutions. All resolutions were recommended for passage.

PUBLIC COMMENT: None

OLD BUSINESS: Education, Research & Development Facility - Director O'Brien stated that the GRAA received notice from Congressman Manzullo that FY09 appropriations process has now passed the House and is due to go to the Senate today. It appears we are still on track for about \$300,000 for the purpose of the Aerospace Education and R&D Center in cooperation with the EIGER Lab. We will inform you of any updates on this subject.

RESOLUTIONS:

Commissioner Norman made a motion to adopt **Resolution #09-07** approving the new Industrial Lease, at #RM-2, by and between the Greater Rockford Airport Authority and Sjostrom & Sons, Inc., commencing at the end of the current lease, effective March 1, 2009. The motion was seconded by Commissioner Puri and was unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-08** approving Richard L. Johnson Associates, Inc. architectural firm of Rockford, IL to represent the Airport Authority's interest, "per contract" to complete a conceptual design, associated bid documents and project oversight as necessary for the expansion and completion

of the International Arrival Gate baggage claim area. The motion was seconded by Commissioner Puri and was unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-09** authorizing the Airport Authority to execute an *Agreement for Purchase and Sale of Real Estate* of 6.1(+/-) acres of land from Railroad Properties L.L.C. of Tacoma, WA for the sum of \$91,500 contingent on the completion of a Phase II environmental audit and, if necessary, either mitigation or further negotiation to address any findings contained within Phase II. The motion was seconded by Commissioner Puri and was unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-10** approving a Temporary Use Agreement by and between the Greater Rockford Airport Authority and Maverick Media, whereby Maverick Media agrees to pay the Airport Authority \$25,000 as "rent" for the use of Airport owned land to host the annual one-day Wing Ding public event. In addition, Maverick Media indemnifies the Airport Authority, its Board, employees, consultants, and representatives of all matters, responsibility, and liability associated with the event. The motion was seconded by Commissioner Puri and was unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-11** approving FAA grant 3-17-0088-53 in the amount of \$895,432 for Cargo Apron Construction. The motion was seconded by Commissioner Puri and was unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-12** adopting the tentative Budget and Appropriation ordinance for the fiscal year May 1, 2009 ending April 30, 2010. The motion was seconded by Commissioner Puri and was unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-13** approving the amending of the terms of the Ground Lease Agreement by and between the Greater Rockford Airport Authority and Tandem/Rockford Airport LLC to reflect a decrease in the required amount of the umbrella liability policy required to be provided by the Lessee to \$10,000,000.00. The motion was seconded by Commissioner Puri and was unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-15** approving the execution of the Development Agreement by and between Wanxiang America Corporation, the City of Rockford, the County of Winnebago, Illinois and the Greater Rockford Airport Authority per its terms. The motion was seconded by Commissioner Puri and was unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: None

Commissioner Norman motioned to adjourn which was seconded by Commissioner Puri and passed unanimously. The Board adjourned the meeting at 6:10 pm.

