



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, May 28, 2009, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:36 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		
Brian Boyer		X	Amy Ott	X		
Michael Dunn	X		Franz Olson	X		
Mary Norman	X		Ken Ryan		X	
Peter Provenzano	X		Jan Benoit		X	
Bharat Puri		X	Kathy Bruggeman	X		
Thomas Lester	X		Zachary Sundquist	X		

A motion was made by Commissioner Allen, seconded by Commissioner Provenzano and unanimously approved by voice vote to accept the minutes of the April 23, 2009 Regular Board Meeting as presented.

DIRECTORS REPORTS: None

NEW BUSINESS: None

COMMITTEE REPORTS: None

PUBLIC COMMENT: None

OLD BUSINESS: None

RESOLUTIONS:

- Commissioner Provenzano made a motion to adopt **Resolution #09-26**, approving the Alternate Site Framework Reorganization application from the Greater Rockford Airport Authority as Grantee of FTZ #176 to the FTZ Board; authorizing the GRAA Executive Director to sign the application letter. The application will include definition of the service territory of FTZ #176, designation of Magnet/Usage-Driven sites, confirmation of the 'sunset clauses', and an agreement to a 2,000 acre activation limit. The motion was seconded by Commissioner Norman and unanimously approved.
- Commissioner Provenzano made a motion to adopt **Resolution #09-27**, approving a new contract between the Greater Rockford Airport Authority and PointTrade Services, Inc. (PTSI) – to assist in preparation of the Alternate Site Framework (ASF) reorganization application at a cost of \$5,000, plus expenses, for Rockford visits and to provide annual services under the new ASF management system to include mapping, management services and record-keeping in addition to occasional expenses only for marketing visits and annual audits. The motion was seconded by Commissioner Allen

and unanimously approved.

- Commissioner Allen made a motion to adopt **Resolution #09-28**, approving new rates for Annual Fees and initiate Service Fees (on a per service basis) adjusting our Zone schedule to reflect new fees. The motion was seconded by Commissioner Provenzano and unanimously approved.
- Commissioner Allen made a motion to adopt **Resolution #09-29**, approving a new temporary Month-to-Month Building Lease beginning June 1, 2009 at 6316 Beltline Rd (Industrial Plot #31) by and between the Greater Rockford Airport Authority and Metro Enforcement. The motion was seconded by Commissioner Provenzano and unanimously approved.
- Commissioner Provenzano made a motion to adopt **Resolution #09-30**, approving a new Building Lease at 6772 Cessna Drive (Industrial Plot #2) by and between the Greater Rockford Airport Authority and Pride Aircraft, Inc, effective June 1, 2009. The motion was seconded by Commissioner Allen and unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-31**, approving a new Hangar Lease at 6024 Cessna Drive (Aviation Plot #20) by and between the Greater Rockford Airport Authority and Pride Aircraft, Inc. effective June 1, 2009. The motion was seconded by Commissioner Provenzano and unanimously approved.
- Commissioner Provenzano made a motion to adopt **Resolution #09-32**, approving an annual contract with Cardinal Lawn Care of Stillman Valley, IL for in-field mowing services in the amount of \$1,866.72 for bi-weekly maintenance mowing areas and \$2,094.56 for monthly rough mowing areas. The motion was seconded by Commissioner Allen and unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-33** awarding bid #09-03 for Portable Toilet Rental and Service for AirFest 2009 to Stateline Service of Roscoe, IL in the amount of \$8,530 based on current requirements. The motion was seconded by Commissioner Provenzano and unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-34** awarding bid #09-04 for Rental of Tents, Tables and Chairs for AirFest 2009 to Party Time Productions of Addison, IL in the amount of \$6,993 based on current requirements. The motion was seconded by Commissioner Allen and unanimously approved.
- Commissioner Provenzano made a motion to adopt **Resolution #09-35**, approving the write-off of a bad debt in the amount of \$18,372.73 related to Dustin Tucker, d/b/a TNT Catering and Concessions. The motion was seconded by Commissioner Allen and unanimously approved.
- Commissioner Allen made a motion to adopt **Resolution #09-36** awarding bid #09-04 for Rental of Tents, Tables and Chairs for AirFest 2009 to Gala Events by Grand Rental of Marengo, IL in the amount of \$20,883 based on current requirements. The motion was seconded by Commissioner Provenzano and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: None

Commissioner Norman motioned to adjourn which was seconded by Commissioner Allen and passed unanimously. The Board adjourned the meeting at 5:45 pm.