



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, September 24, 2009, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:41 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		Steve Earnst – Winnebago County Rail Authority
Brian Boyer	X		Amy Ott	X		Kevin Siegel – RFD
Michael Dunn	X		Franz Olson	X		Bob Wright – McGladrey & Pullen
Mary Norman	X		Ken Ryan		X	Linda Dolezalck - McGladrey & Pullen
Peter Provenzano		X	Jan Benoit	X		
Bharat Puri	X		Kathy Bruggeman	X		
Thomas Lester	X		Zachary Sundquist	X		

A motion was made by Commissioner Puri, seconded by Commissioner Norman and unanimously approved by voice vote to accept the minutes of the July 23, 2009 Regular Board Meeting as presented.

DIRECTORS REPORTS:

Amy Ott, Deputy Director of Finance and Administration, reported the following:

- Director Ott Introduced Bob Wright and Linda Dolezalck of McGladrey & Pullen. Mr. Wright reported on the Annual Audit which was previously submitted to the Board of Commissioners. There were no discrepancies or significant findings. Ms. Dolezalck stated that the audit satisfies the requirements imposed by the Single Audit Act and the US Office of Management and Budget Circular A-133.
- The Extreme Home Makeover that took place in Lena, IL, shot some footage in the Terminal Building. The show is set to air sometime in the next few months.

Commissioner Puri asked about the status of the Investment Advisors. Director Ott will provide a detailed report to the Commissioners at the next Planning & Finance Committee meeting.

Franz Olson, Deputy Director of Operations and Facilities, reported on the following:

- A tour of the International Arrival Gate/Federal Inspection Services was given. The progress of the construction is well underway and will be completed by mid-November.

Slide Presentation provided the following:

- Taxiway Bravo south rehabilitation project.

- The Operations Department is on schedule for the final stage of the annual paint striping and other seasonal airfield maintenance.
- Aerial photographs of AirFest 2009.
- Beltline Rd. bridge overhaul.
- Cargo Lux utilizing space for a 747-400 at the Tandem Facility, demonstrating a use for the apron.
- A Ryan Air plane arriving with RFD Fire conducting a "Fireman's Salute" (a rainbow in the background). There were troops on the flight returning from the mid-east.

Bob O'Brien, Executive Director, reported on the following:

- The GRAA has formed a partnership with the Branson Airport. Through the partnership, Express Jet will provide three times weekly service (Monday, Wednesday, Saturday) on a 50 seat Regional Jet to Branson, MO with a connection to Shreveport, LA. Flights will run November 7 – December 14, 2009.
 - A MilesAhead e-mail blast was sent in conjunction with a Press Conference on September 21, 2009. Online booking was immediately available.
 - We are preparing the advertising campaign which will kick-off tomorrow.
 - An Open House will be held in the Terminal Building where there will be information on packages, giveaways, and special discounts available.
 - We are working across several different fronts and will be taking our marketing efforts on the road to several Assisted Living establishments such as Wesley Willows, Peterson Meadows and Sun City in Huntley, IL.
 - We have 10 corporate sponsors who have purchased \$200 for Branson travel vouchers. In addition they will be featured as a sponsor for one of the flights and will receive mention in our e-mail blasts as well.
 - Flyers will be sent to travel agencies throughout the region to incentivize them to help sell Branson.
- Air Cargo: Conversations continue to be very intense and positive relative to the opportunity to landing a tenant for the Tandem Facility.

COMMITTEE REPORTS: Commissioner Boyer reported on the agenda topics from the Planning & Finance Committee Meeting held on September 17, 2009. Those topics were: Economic Development Council Presentation by Janyce Fadden of the Rockford Area Economic Development Council, July/August Financial Report, Resolutions/Ordinances, and an AirFest Update. All resolutions and ordinances were recommended for passage.

NEW BUSINESS:

Chairman Dunn reminded the Commissioners and Staff of the following events:

- Ribbon Cutting Ceremony to be held at the Rock River Water Reclamation District on September 25, 2009.
- An unveiling and celebration of the President Lincoln statue located downtown.

Chairman Dunn also read the following Thank You letters which were addressed to the Commissioners and Staff:

- AirFest 2009 Honorary Chairman Joe Marino about his humble appreciation for the honor and unforgettable experience.
- Rockford Fire Department expressing gratitude for a donation to their annual fundraiser.

PUBLIC COMMENT: None

OLD BUSINESS: None

RESOLUTIONS:

Commissioner Norman made a motion to adopt **Resolution #09-54**, approving the purchase of mechanical components from TEMCO Equipment Company necessary to update the MB brand broom head mounted on GRAA snow broom #101 for a cost (per quote) of \$36,231.46. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-55**, dismissing the lawsuit for a settlement in the amount of \$10,000 and terminating the 3-year lease at the Professional Bldg. (5497 Kishwaukee Road) by and between the Greater Rockford Airport Authority and CBC Customhouse Brokers, effective immediately. The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-56**, authorizing the Executive Director of the Greater Rockford Airport Authority to sign the application letter; approving the submission of the ASF Reorganization application for FTZ #176 to include the ten (10) or more invited counties stipulated; with the Chairman and Secretary of the Board of Commissioners to execute the formal resolution attached. The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-57**, approving the following contracts for AirFest 2009:

- Best Western Clock Tower of Rockford, IL for \$33,230.28
- Emery Air of Rockford, IL for \$15,790.10
- Metro Enforcement of Rockford, IL for \$26,063.99
- Mary's Market of Rockford, IL for \$14,074.48
- Famous Dave's of Rockford, IL for \$13,048.27
- Pepsi of Rockford, IL for \$10,559.86
- Lamonica Beverages of Rockford, IL for \$13,502.00
- Hertz of Rockford, IL for \$12,217.64
- Sales & Market Service Assoc. of Rockford, IL for \$14,574.72

The motion was seconded by Commissioner Boyer. Commissioner Puri abstained from voting, and the motion was approved.

Commissioner Norman made a motion to adopt **Resolution #09-58**, approving the Comprehensive Annual Financial Report for the Fiscal Year Ending April 30, 2009. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-59**, awarding bid #09-07 for Solid Runway and Taxiway Deicing/Anti-icing Compound to Quad Chemical of Virginia Beach, VA in the amount of \$371.00 per ton of prilled urea. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-60**, awarding bid #09-07 for Solid Runway and Taxiway Deicing/Anti-icing Compound to Old World Industries of Northbrook, IL in the amount of \$1,499.00 per ton of sodium formate grade compound. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-61**, awarding bid #09-06 for Liquid De-Icer (Potassium Acetate) to Old World Industries of Northbrook, IL in the

amount of \$5.145 per gallon. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-62**, awarding bid #09-08 for bulk rock salt to Conserv FS of Rockford, IL in the amount of \$79.00 per ton. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #09-63**, approving an Air Service Development Agreement between the Chicago Rockford International Airport and Branson Airport, LLC. The motion was seconded by Commissioner Boyer with Commissioner Puri opposing. The motion was passed with a quorum vote.

OTHER BUSINESS: None

EXECUTIVE SESSION: None

Commissioner Puri motioned to adjourn, seconded by Commissioner Boyer and unanimously approved. The meeting adjourned at 6:34 pm.