



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, October 28, 2010, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Boyer called the meeting to order at 5:35 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Brian Boyer	X		Bob O'Brien	X		Brian Leaf – RRS
Paul Cicero	X		Amy Ott	X		Neal Toldoxi – Citizen
K. Edward Copeland	X		Franz Olson	X		Mike Peranich – GRAA
Darrin Golden		X	Jan Benoit		X	Don Kinney – Boy Scouts/Blackhawk Area Council
Tom Myers	X		Kathy Bruggeman	X		Bill Mugnai – Boy Scouts/Blackhawk Area Council
Bharat Puri		X	Zachary Sundquist	X		Steve Ernst – Winnebago County Rail Authority
Phil Rubin	X					
Thomas Lester	X					

A motion was made by Commissioner Cicero, seconded by Commissioner Rubin and unanimously approved to accept the minutes of the September 23, 2010 Regular Board Meeting as presented.

NEW BUSINESS: Don Kinney, Head Executive with the Boy Scouts Blackhawk Area Council stated to the Commissioners and staff that he was here to say thank you for hosting Air Camp 2010. This was the 100th anniversary and this was the culminating event for the yearlong celebration. It was the second Air Camp held at RFD. He explained what Air Camp entails. For 48 hours at the close of September, the fifth largest city in the county of Winnebago was populated by boy scouts and leaders. Nearly 5,000 scouts participated in Air Camp 2010. Our honorary chairman was Jim Nevell, astronaut from Apollo 13. He was the working chairman and assembled the steering committee who then recruited hundreds of volunteers. He distributed the Air Camp 2010 program. There was a Teddy Roosevelt reenactment in the Bell Bowl from 1917 where President Roosevelt addressed the troops of Camp Grant. Dozens of scouting type activities took place such as a zip line and canoe races (hay bails lined with tarp). There was a diverse group of activities. There were about 500 young eagle flights. There are few things that lighten up a youngsters eyes or a scout leader, and this was one of them. We cannot convey our gratitude. He then presented the Board and Staff with a plaque. Chairman Boyer thanked

both Mr. Kinney & Mr. Mugnai on behalf of Boy Scouts everywhere. The leadership was impressive and he couldn't have been more thrilled with the event. Director O'Brien stated that the airport is honored to work with them and for the opportunity to give back to the Boy Scouts while also promoting aviation. It was a win-win for all.

DIRECTORS REPORTS:

Bob O'Brien, Executive Director, reported on the following:

- The Southern Air test flights will be Saturday, October 30, 2010.

Franz Olson, Deputy Director of Operations and Facilities, reported on the following:

A slide presentation and a brief overview of the following projects were given:

- Southwest Airlines diversions due to inclement weather. Passengers stayed on board of the aircraft so the ARFF vehicles were present.
- Tandem Apron rendition for taxiing and parking 747 freighters. Then a live photo shoot of the layout with real airplane parking on ramp.
- Tire explosions on new broom. The tire manufacturer is currently investigating this situation.
- Rental Car ready lot – fenced in dumpsters for aesthetic reasons.
- Trespassing on airport property along Kishwaukee River.
- Flight Simulator provided for display at the Airport by the Kishwaukee Education. This is in conjunction to continually working with local aerospace companies to promote aviation.
- Wind damage to rental cars by large airfield containers due to very high winds of 60 MPH.

Amy Ott, Deputy Director of Finance and Administration, reported on the following:

- Two resolutions related to Marketing have been removed from the agenda until further notice. Two other resolutions related to air cargo advertising and conference materials are on the agenda this evening for approval.
- A memorandum was sent regarding aviation insurance. A very favorable response was received with a 42% decrease in costs over last year's numbers. This decrease was due to a combination of three things: Workman's Compensation being moved to another line item, the addition of a newly formed Safety Committee established in 2008, and softening of the market.
- Email addresses have been created for each Commissioner. Instructions and passwords for accessing those emails were distributed to all Commissioners.

Commissioner Myers motioned to table Resolution #10-75 & #10-76 for further review and understanding. The motion was seconded by Commissioner Rubin and unanimously approved.

COMMITTEE REPORTS: The Planning & Finance Committee meeting was held last week. A tour of Tandem and DHL was given. All resolutions were reviewed and recommended for approval.

PUBLIC COMMENT: None

NEW BUSINESS: Chairman Boyer stated that the new liaisons for AirFest 2011 would be Commissioners Rubin and Golden. He congratulated them on their new appointments.

- Rockford, Illinois is in a selection competition for a new campus for Embry-Riddle University. The airport is working with the Rockford Area Economic Development Council,

the City of Rockford and the Chamber of Commerce in putting together the most attractive package in order to be selected for this new university for this community. More information will be provided as it develops.

- o Commissioner Copeland stated that he would be willing to represent RFD at an upcoming conference in Atlanta, GA. The Board agreed that this would be beneficial.

OLD BUSINESS: AirFest 2011: Commissioner Rubin stated that he has talked with Rudy Malnati about rough numbers related to performers and has asked him to keep the show interesting and fresh. Mr. Malnati will be providing his recommendations to the Board in the coming months.

RESOLUTIONS:

Commissioner Myers made a motion to adopt **Resolution #10-66** – In support of the Rockford Area Economic Development Council Aerospace Network. The motion was seconded by Commissioner Cicero and was unanimously approved.

Commissioner Myers made a motion to adopt **Resolution #10-67** allowing service credit to Illinois Municipal Retirement Fund (IMRF) member employees who served in the armed forces of the United States for up to four years of service, prior to their participation in the IMRF. The motion was seconded by Commissioner Copeland. A motion to amend the resolution by adding “at no cost to the Authority” was given by Commissioner Cicero and seconded by Commissioner Rubin and was unanimously approved.

Commissioner Myers made a motion to adopt **Resolution #10-68** authorizing the granting of IMRF service credits for out of state service for Robert O’Brien with the State of Indiana from 1987 to 1989 at no cost to the Authority. The motion was seconded by Commissioner Cicero and was unanimously approved.

Commissioner Myers made a motion to adopt **Resolution #10-69**, awarding bid #10-15 for Solid Runway and Taxiway Deicing/Anti-icing Compound to Quad Chemical of Virginia Beach, VA in the amount of \$457.00 per ton of prilled urea. The motion was seconded by Commissioner Rubin and was unanimously approved.

Commissioner Myers made a motion to adopt **Resolution #10-70** approving the Perpetual Easement dated November 18, 2010 for Water Main(s) by and between the City of Rockford, Winnebago County and the Greater Rockford Airport Authority as it pertains to the water main extension south of the Airport and across the Kishwaukee River. The motion was seconded by Commissioner Rubin and unanimously approved.

Commissioner Myers made a motion to adopt **Resolution #10-71** approving a sponsorship contract with Cargo Network Services (CNS) for the lunch sponsorship for the CNS Partnership Conference 2011 in Phoenix, AZ, May 1st – 3rd, 2011 in the amount of \$25,750. The motion was seconded by Commissioner Rubin. A motion to amend the resolution to include language stating the dollars used come from the 2010/2011 budget was made by Commissioner Rubin, seconded by Commissioner Cicero and was unanimously approved.

Commissioner Myers made a motion to adopt **Resolution #10-72** approving an air service agreement with Apple Vacations of Elk Grove Village, IL for an additional 10 flights during the season beginning April 23, 2011 to Cancun, Mexico where the Greater Rockford Airport Authority will risk share with Apple Vacations on a 50/50 basis the 10 additional flights when the load factors are between 50% and 85%, with a total maximum payout per flight of \$7,950. The

motion was seconded by Commissioner Cicero and unanimously approved.

Commissioner Myers made a motion to adopt **Ordinance #10-05** amending ordinance #10-02 entitled "An ordinance of the Greater Rockford Airport Authority Establishing Part 121 and 135 Air Carriers Landing Fee Rate at the Greater Rockford Airport" effective November 1, 2010. The motion was seconded by Commissioner Cicero and unanimously approved.

Commissioner Myers made a motion to adopt **Resolution #10-77**, approving the business insurance renewals for the period beginning November 1, 2010 through October 31, 2011 as follows:

Coverage	Broker/Carrier	Proposed Premium
Airport General Liability	Aviation Insurance Service/Chartis Aerospace	\$34,680
Property	Williams-Manny, Inc/Travelers Insurance	46,715
Crime	Williams-Manny, Inc/Travelers Insurance	1,356
Equipment	Williams-Manny, Inc/Travelers Insurance	23,961
Business Auto	Williams-Manny, Inc/Travelers Insurance	19,931
Public Officials/EPLI	Williams-Manny, Inc/Hiscox	17,957
Workers Compensation	Mesirow Financial/USAIG-Liberty	109,422
	Total	\$254,022

The motion was seconded by Commissioner Cicero and was unanimously approved.

Commissioner Rubin made a motion to enter into Executive Session: Pursuant to Section 5 ILCS 120/2(c)(5) of the Open Meetings Act to discuss Real Estate Matters. The motion was seconded by Commissioner Cicero and was unanimously approved. Executive session was entered into at 6:23 pm.

Commissioner Myers made a motion to adopt **Resolution 10-78**, approving the award of an asphalt paving contract "per spec" to Rock Road Construction, as it relates to the completion of a truck access road adjacent to the Tandem cargo building, located at the Chicago Rockford International Airport in the amount of \$37,242 dollars. The motion was seconded by Commissioner Cicero and was unanimously approved.

There being no further business, a motion was made by Commissioner Cicero, seconded by Commissioner Myers and was unanimously approved to adjourn. The meeting adjourned at 6:56 p.m.