



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, November 19, 2009, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:32 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		Dave Lindberg – RFD
Brian Boyer	X		Amy Ott	X		Kevin Siegel – RFD
Michael Dunn	X		Franz Olson	X		Mike Peranich – RFD
Mary Norman	X		Ken Ryan		X	Dereama Allen – Guest
Peter Provenzano	X		Jan Benoit	X		Thomas Bona – RRS
Bharat Puri	X		Kathy Bruggeman	X		Liz Boyer - Guest
Thomas Lester	X		Zachary Sundquist	X		Kathy McDermott – City of Rockford

A motion was made by Commissioner Norman, seconded by Commissioner Boyer and unanimously approved by voice vote to accept the minutes of the September 24, 2009 Regular Board Meeting as presented.

DIRECTORS REPORTS:

Amy Ott, Deputy Director of Finance and Administration, reported the following:

- There is a resolution on the Agenda tonight to renew the employee Health Insurance. There was about a 5% increase over last year.
- Reviewed the GRAA invest policies as recommended by the Board.
- The GRAA received, for the 11th year, the Distinguished Budget Award. All staff deserves praise for this award and should be congratulated.
- The State audit of the stimulus dollars was conducted last month.
- We are nearing the end of the Freedom Field grant dollars.

Franz Olson, Deputy Director of Operations and Facilities, reported on the following:

- Ben DeLeon - Director, FAA Office of Planning and Programming/Washington, DC visited/toured RFD's stimulus projects on September 28, 2009.
- Ray LaHood, US Secretary of Transportation held a Press Conference in the Main Terminal on November 12 concerning regional economic development and "TIGER" grant initiatives (passenger/cargo rail service).

- IL Governor Quinn visited RFD and held a short Press Conference in the Main Terminal on November 14. He expressed his support for a proposed government acquisition of the Carroll County Correctional Facility to possibly house the Guantanamo prisoners.
- Federal Inspection Services (FIS) baggage expansion is scheduled to be substantially completed by the first of December. A Miami Air international charter returning to RFD from Puerto Vallarta, MX will clear 172 passengers and a crew of nine in the new facility when it returns on December 13!
- Operations Shift Supervisor Zack Oakley and Operations Specialist Shannon Auld traveled to Atlanta, GA for Airport Security Coordinator (ASC) training this month.
- Taxiway Bravo South, Phase II reopened this week. RFD's first LED airfield lighting & signage! Due to the magnitude of the project, it was closed down for the season and will resume next construction season.
- Tenant/Tower/UPS annual snow removal meetings were all held in October, as well as the FAA required annual Emergency Tabletop Exercise.
- No ARFF runs the last 30 days.
- University of Wisconsin conducted calibration tests with weather balloons for UPS on-board aircraft weather equipment. The test was successful.
- RFD, Air Traffic Control Tower utilized the Operations "Com Center" for two days as a result of remodeling construction in the Tower Building. Use of our facility has always been a contingency plan in the event of a tower evacuation. This was an opportunity to test the concept and was a success. The federal government invested approximately \$400k in needed upgrades to RFD's Control Tower.
- RFD had about two minutes as a back-drop in the airing of Extreme Home Make-over on CH17 when the featured family from Lena returned from their vacation they were greeted by actor David DeCovney and presented a new car in front of RFD's Terminal Building!
- I was informed today by Transportation Security Administrations (TSA) local office that RFD has been selected by Washington to receive a new Explosion Detection Device (EDS). A used EDS from O'Hare was installed a couple years ago. EDS is advantageous because it provides advanced technology for detecting minute traces of explosive and explosive devices. EDS also increases the checked baggage screening capability.

Bob O'Brien, Executive Director, reported on the following:

- Director O'Brien commented that he is not aware of any other airport to receive the Distinguished Budget award for consecutive years. The staff should be very proud of this accomplishment!
- An AirFest announcement regarding the headlining act and the dates for 2010 and 2011 is forthcoming the week of December 7.

COMMITTEE REPORTS: Commissioner Boyer reported on the agenda topics from the Planning & Finance Committee Meeting held on November 12, 2009. Those topics were:

September Financial Report and Resolutions/Ordinances. All resolutions and ordinances were recommended for passage.

NEW BUSINESS:

PUBLIC COMMENT: None

OLD BUSINESS: None

RESOLUTIONS:

- Commissioner Norman made a motion to adopt **Resolution #09-64**, consenting to the sublease, effective October 1, 2009, of the hangar formerly known as the Skandia hangar (Aviation Plot #2, 5181 Falcon Rd.), by and between Kaney Aviation Properties, LLC and VMG, Incorporated. The motion was seconded by Commissioner Allen and was unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-65**, awarding Bid #09-10 for replacement parts of wire brush segments and spaces to M-B Companies, New Holstein, WI in the amount of \$25.08 per wire brush and \$1.12 per spacer. The motion was seconded by Commissioner Allen and was unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-66**, approving the *Agreement for Consulting Services* with Crawford Murphy & Tilly, Inc (“CMT”) for a cost plus fixed payment amount of \$18,028 and a not to exceed amount of \$306,500 payment for professional services to complete Phase II of the Airport Master Plan as approved by the Illinois Department of Transportation Division of Aeronautics. The motion was seconded by Commissioner Allen and was unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-67**, approving the revised Investment Policy for the Greater Rockford Airport Authority effective December 17, 2009. The motion was seconded by Commissioner Allen and was unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-68**, approving the Supplemental Agreement between the Greater Rockford Airport Authority and the City of Rockford relating to the Intergovernmental Agreement for Aircraft Rescue and Firefighting Services to include compensation to the City Starting January 1, 2010, for one Rockford Fire Department Official at Station 7 solely devoted to Aircraft Rescue and Firefighting Services at the rate of \$2,210.00 per month. The motion was seconded by Commissioner Allen and was unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-69**, approving the Second Amendment to Intergovernmental Agreement between the City of Rockford and the Greater Rockford Airport Authority changing the zoning, classification and development under the Intergovernmental Agreement to allow the generation of electricity from solar panels as a permitted use. The motion was seconded by Commissioner Allen and was unanimously approved.

- Commissioner Allen made a motion to adopt **Resolution #09-70**, to approve payment to Rock River Development Partnership in the Amount of \$75,000 to help fund the payment for an executable Strategic Plan for development in the City of Rockford stretching from downtown Rockford out to the Airport. The motion was seconded by Commissioner Boyer. Commissioner Provenzano abstained from the vote; therefore, the motion was passed with a quorum.
- Commissioner Norman made a motion to adopt **Resolution #09-71**, approving the Settlement Agreement with the Illinois Environmental Protection Agency. The motion was seconded by Commissioner Allen and was unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-73**, approving the Board of Commissioners Planning & Finance Committee Meeting & Board of Commissioners Meeting schedule for calendar year 2010. The motion was seconded by Commissioner Allen and was unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-74**, approving the Greater Rockford Airport Authority employee paid holidays for calendar year 2010. The motion was seconded by Commissioner Allen and was unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-75** approving the settlement for taxes and miscellaneous expenses, terminating the Building Lease for 5548 Falcon Road (Industrial Plot #30) by and between the Greater Rockford Airport Authority and F. Newton & Associates, Inc. effective Nov 1, 2009. The motion was seconded by Commissioner Allen and was unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-76** approving an Amendment, effective Dec 1, 2008 to extend the current Month-to-Month Hangar Agreement for Aviation Plot #9, by and between the Greater Rockford Airport Authority and Alpine Aviation. The motion was seconded by Commissioner Allen and was unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-77** approving the contract with Blue Cross Blue Shield of Illinois for the period of January 1, 2010 to December 31, 2010 at the following monthly rates:
 - \$478.90 for single
 - \$959.82 for employee plus spouse
 - \$872.83 for employee plus children
 - \$1,353.76 for family coverage
 The motion was seconded by Commissioner Allen and was unanimously approved.
- Commissioner Norman made a motion to adopt **Resolution #09-78** approving the contract with Blue Cross Blue Shield of Illinois for an optional Health Savings Account Health Plan for the period of January 1, 2010 to December 31, 2010 at the following monthly rates:
 - \$521.29 for single
 - \$1,044.80 for employee plus spouse
 - \$950.10 for employee plus children
 - \$1,473.61 for family coverage.
 This option will include a contribution to a health savings account on behalf of the Authority in the following amounts annually to be paid out semiannually.
 - Employee \$560

○ Employee/Spouse	\$925
○ Employee/Children	\$765
○ Family	\$1,105

The motion was seconded by Commissioner Allen and was unanimously approved.

- Commissioner Norman made a motion to adopt **Resolution #09-79** approving the contract with Williams Manny Midwest for the administration of partial self funding of health insurance for a period of January 1, 2010 - December 31, 2010. The motion was seconded by Commissioner Allen and was unanimously approved.

Commissioner Provenzano motioned to adjourn, seconded by Commissioner Norman and unanimously approved. The meeting adjourned at 6:15 pm.