



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, November 20, 2008, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:30 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		Thomas Bona – RRS
Brian Boyer	X		Amy Ott	X		Marsha Heuer – Ogle County Chamber
Michael Dunn	X		Franz Olson	X		
Gwen Gulley	X		Jan Benoit	X		
Mary Norman	X		Kathy Bruggeman	X		
Peter Provenzano		X	Zachary Sundquist	X		
Bharat Puri	X		Dave Lindberg	X		
Thomas Lester	X					

A motion was made by Commissioner Norman, seconded by Commissioner Puri and unanimously approved by voice vote to accept the minutes of the September 25, 2008 Regular Board Meeting as presented. A motion was made by Commissioner Norman, seconded by Commissioner Boyer and unanimously approved by voice vote to accept the minutes of the October 16, 2008 Public Hearing. A motion was made by Commissioner Allen, seconded by Commissioner Boyer and unanimously approved by voice vote to accept the minutes of the October 30, 2008 Special Board Meeting as presented. A motion was made by Commissioner Puri, seconded by Commissioner Allen and unanimously approved by voice vote to accept the minutes of the November 13, 2008 Special Board Meeting as presented.

DIRECTORS REPORTS:

Franz Olson, Deputy Director of Operations & Facilities reported on the following:

Slide Presentation on the following:

- o New airport Operations vehicle which is part of the vehicle rotation program. The previous Administration vehicle has been upgraded as well.
- o New Terminal Building kiosk in the upper level.
- o Repairs to Taxiway finger joints.

COMMITTEE REPORTS:

Planning & Finance Committee: A meeting was held on November 13, 2008. The items discussed were: Financial Report and resolutions. All resolutions were recommended for passage at the meeting.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: None

RESOLUTIONS:

Commissioner Gulley made a motion to adopt **Resolution #08-74**, approving and authorizing execution of Consent to Assignment of BAX-Global, Inc. to Schenker, Inc. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-77 & #08-78** approving the business insurance renewals for the period beginning November 1, 2008 through October 31, 2009 as follows. The motion was seconded by Commissioner Boyer and unanimously approved.

Coverage	Broker/Carrier	Proposed Premium
Airport General Liability	Aviation Insurance Service/AIG Aviation	\$53,834
Property	Williams-Manny, Inc/St. Paul/Travelers	\$73,616
Crime	Williams-Manny, Inc/St. Paul/Travelers	\$1,398
Equipment Floater	Williams-Manny, Inc/St. Paul/Travelers	\$27,943
Business Auto	Williams-Manny, Inc/St. Paul/Travelers	\$26,698
Public Officials/EPLI	Williams-Manny, Inc/St. Paul/Travelers	\$45,237
Workers Compensation	Williams-Manny, Inc/St. Paul/Travelers	\$185,175
		\$413,901

Commissioner Gulley made a motion to adopt **Resolution #08-79**, to approve consents to the leasehold mortgage of assignment of the net ground lease by Tandem/Rockford Airport LLC to Alpine Bank and Trust Co. The motion was seconded by Commissioner Norman and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-80**, approving the GRAA employee holidays for CY2009 as set forth in the attached document. The motion was seconded by Commissioner Norman and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-81** approving the purchase of mechanical components in the amount of \$36,231.46 from TEMCO Equipment Company, necessary to upgrade the MB brand broom head mounted on GRAA snow broom #102. The motion was seconded by Commissioner Norman and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-82**, to approve the contract with Blue Cross Blue Shield of Illinois for the period of January 1, 2009 to December 31, 2009 at the following monthly rates:

\$497.51 for single
\$984.98 for employee plus spouse
\$898.96 for employee plus children
\$1,386.43 for family coverage

The motion was seconded by Commissioner Norman and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-83**, approving the Board of Commissioner Planning & Finance Committee and Regular Board Meeting schedules for CY2009. The motion was seconded by Commissioner Norman and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-84**, to approve the contract with Blue Cross Blue Shield of Illinois for an optional Health Savings Account Health Plan for the period of January 1, 2009 to December 31, 2009 at the following monthly rates:

\$482.81 for single
\$955.87 for employee plus spouse
\$872.39 for employee plus children
\$1345.46 for family coverage.

This option will include a contribution to a health savings account on behalf of the Authority in the following amounts annually to be paid out semiannually.

Employee	\$535
Employee/Spouse	\$875
Employee/Children	\$715
Family	\$1,055

The motion was seconded by Commissioner Norman and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-85**, to approve the contract with Williams Manny Midwest for the administration of partial self funding of health insurance for a period of January 1, 2009 - December 31, 2009. The motion was seconded by Commissioner Norman and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-86**, to approve a contract with Air-Transport IT Services Inc. of Orlando, FL to upgrade the Common Use Terminal System (CUTE) to the EASE v2 upgrade in the amount of \$30,456 for ten workstations. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-87** approving a print contract for marketing and advertising with the Wisconsin State Journal in the amount of \$20,000. The motion was seconded by Commissioner Norman and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-88**, approving an Amendment, effective Dec 1, 2008 to extend the current Month-to-Month Hangar Agreement for Aviation Plot #9, by and between the Greater Rockford Airport Authority and Alpine Aviation. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-89**, approving an Amendment, effective December 1, 2008 to extend the current Lease for Industrial Plot #8, by and between the Greater Rockford Airport Authority and Emery Air, Inc. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-90**, approving an Amendment to the regulated waste processing Service Agreement" by and between Clean Earth Pet Systems, Rockford, IL and the Greater Rockford Airport Authority for an additional three (3) year period beginning June 19, 2009 to June 18, 2012. The motion was seconded by Commissioner Boyer

and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-91**, consenting to the establishment of an account at Rock River Bank for the purpose of investing in Certificates of Deposit and to approve the following individuals as signees for withdrawals: Robert W. O'Brien, Jr., Amy M. Ott, Franz L. Olson and Janette E. Benoit. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-92**, consenting to the establishment of an account at Union Savings Bank for the purpose of investing in Certificates of Deposit and to approve the following individuals as signees for withdrawals: Robert W. O'Brien, Jr., Amy M. Ott, Franz L. Olson and Janette E. Benoit. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-93**, consenting to the establishment of an account at Northwest Bank for the purpose of investing in Certificates of Deposit and to approve the following individuals as signees for withdrawals: Robert W. O'Brien, Jr., Amy M. Ott, Franz L. Olson and Janette E. Benoit. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Gulley made a motion to adopt **Resolution #08-94**, consenting to the establishment of an account at Associated Bank for the purpose of investing in Certificates of Deposit and to approve the following individuals as signees for withdrawals: Robert W. O'Brien, Jr., Amy M. Ott, Franz L. Olson and Janette E. Benoit. The motion was seconded by Commissioner Boyer and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: None

Commissioner Norman motioned to adjourn which was seconded by Commissioner Allen and passed unanimously. The Board adjourned the meeting at 6:35 pm.