



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, September 23, 2010, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Boyer called the meeting to order at 5:39 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Brian Boyer	X		Bob O'Brien	X		Chuck Sweeney – RRS
Paul Cicero	X		Amy Ott	X		Neal Toldoxi – Citizen
K. Edward Copeland	X		Franz Olson	X		Hanish Puri – Citizen
Darrin Golden	X		Jan Benoit		X	
Mary Norman	X		Kathy Bruggeman	X		
Bharat Puri	X		Zachary Sundquist	X		
Phil Rubin	X		Thomas Bona	X		
Thomas Lester	X		Ken Ryan	X		

A motion was made by Commissioner Cicero, seconded by Commissioner Rubin and unanimously approved to accept the minutes of the August 16, 2010 Regular Board Meeting as presented.

NEW BUSINESS:

DIRECTORS REPORTS:

Bob O'Brien, Executive Director, reported on the following:

- Request for authorization for business travel:
 - There are two Operations & Facilities Department employees who are interested in attending a security coordinator-training seminar in Springfield, which includes an overnight hotel stay. Total cost less than \$1200.
 - Ken Ryan, Air Cargo Conference in IATA Conference in Amsterdam. There is business to be conducted in Europe. Total cost \$3500-\$4500.

There is money allotted in the budget for these expenses. The Board asked that a debriefing be provided on the Air Cargo Conference. The travel requests were granted.

Amy Ott, Deputy Director of Finance and Administration, reported on the following:

- The annual statement of cash disbursements is included in your packet. The statement will run in the Rockford Register Star beginning October 7, 2010.

Franz Olson, Deputy Director of Operations and Facilities, reported on the following:

A slide presentation and a brief overview of the following projects were given:

- About two years ago, the request with the City of Rockford was brought before the Board to vacate a segment of S. Bend Road and W. Camp Elmwood Road. The reason for bringing

this forward tonight is that now that the bridges are complete and there is a draft plat of vacation in the final stages. We anticipate it to be completed in a few days. The reason the roads are being vacated is because of dumping and other incidents that include many man-hours to clean up and maintain.

- Coleman hangar which is leased by Emery Air. Under the current lease, the GRAA is obligated to maintain the roof (structure, foundation and roofing) and there are some leaks. RFD staff is making temporary repairs to the roof estimated to be complete in the next couple of weeks.
- A marker for the Embry-Riddle layout was shown. This is just a very preliminary location marker.
- An incident was discovered on Monday morning on Falcon Road, which involved an airport security fence. It appears that a car went off the road and ran through the security fence and came back out again. The security plan was following and Rockford Police Dept. was notified.

COMMITTEE REPORTS: The Planning & Finance Committee meeting was held last week. The Embry-Riddle proposal was discussed. All resolutions were reviewed and recommended for approval.

PUBLIC COMMENT: Dan O'Boyle – Coyle Varland Insurance Agency stated that Coyle Varland Insurance Agency submitted a bid proposal for the insurance services for both Resolution #10-59 & #10-60 listed on the agenda tonight. He is concerned about the disproportionate number of out-of-town brokers selected for this insurance and asked the Board to consider using a local provider. For financial reasons, there is a misconception about how insurance works that the out-of-town brokers can get better pricing than a local agency and that is not the case. The way it works is that a local agency calls the major agencies and gets the same rates as the out-of-town agencies. On a personal level, a local agency benefits the local citizens as the employees of those agents pay taxes, buy tickets from the airport, volunteer for the Rockford AirFest, submit petitions for new major universities, etc. For those reasons, both financial and personal, I think it is important to keep the agency local and I urge you to vote "no" for resolution 59 and 60."

NEW BUSINESS: Chairman Boyer stated that the new liaisons for AirFest 2011 would be Commissioners Rubin and Golden. He congratulated them on their new appointments.

- Rockford, Illinois is in a selection competition for a new campus for Embry-Riddle University. The airport is working with the Rockford Area Economic Development Council, the City of Rockford and the Chamber of Commerce in putting together the most attractive package in order to be selected for this new university for this community. More information will be provided as it develops.
- Commissioner Copeland stated that he would be willing to represent RFD at an upcoming conference in Atlanta, GA. The Board agreed that this would be beneficial.

OLD BUSINESS: None

RESOLUTIONS:

Commissioner Cicero motioned to adopt **Resolution #10-55**, authorizing the Executive Director to sign the application letter; approving the submission of a second Alternative Site Framework (ASF) reorganization application for Foreign Trade Zone #176 to include at least parts of LaSalle and Putnam County as stipulated and for execution of the formal resolution. The motion was seconded by Commissioner Copeland and was unanimously approved.

Commissioner Cicero motioned to adopt **Resolution #10-56** approving a Non-Tenant Commercial Operating Agreement (COA) between the Greater Rockford Airport Authority and Real Clean Aircraft Detailing. The motion was seconded by Commissioner Puri and was unanimously approved.

Commissioner Cicero motioned to adopt **Resolution #10-57**, in support of bringing EMBRY-RIDDLE AERONAUTICAL UNIVERSITY to the Rockford Region and to help the University grow here. The motion was seconded by Commissioner Golden and was unanimously approved.

Commissioner Cicero motioned to adopt **Resolution #10-58** awarding ITB #10-11 for NW Cargo Apron Joint Sealing to Airfield Improvement & Repair of St. Louis, MO in the amount of \$1.64 per lineal foot. The motion was seconded by Commissioner Rubin and was approved by six commissioners with Commissioner Golden abstaining.

Commissioner Cicero motioned to adopt **Resolution #10-59**, approving the selection of Williams Manny of Rockford, IL, AON Risk Services Central, Inc. of Chicago, IL and Mesirow Financial Insurance Services of Chicago, IL as brokers for the Authority's insurance lines, except airport premise liability. The motion was seconded by Commissioner Rubin and was unanimously approved.

Commissioner Cicero motioned to adopt **Resolution #10-60**, approving the selection of Aviation Insurance Services of Illinois, Inc of Crystal Lake, IL and Willis of Wisconsin, Inc of Appleton, WI as brokers for the Authority's airport premise liability insurance. The motion was seconded by Commissioner Rubin and was unanimously approved.

Commissioner Cicero motioned to adopt **Resolution #10-61**, awarding bid #10-14 for Liquid De-Icer (Potassium Acetate) to Old World Industries of Northbrook, IL in the amount of \$4.02 per gallon. The motion was seconded by Commissioner Golden and was unanimously approved.

Commissioner Cicero motioned to adopt **Resolution #10-62**, awarding bid #10-15 for Solid Runway and Taxiway Deicing/Anti-icing Compound to Old World Industries of Northbrook, IL in the amount of \$1,499.00 per ton of sodium formate grade compound. The motion was seconded by Commissioner Golden and was unanimously approved.

Commissioner Cicero motioned to adopt **Resolution #10-63**, awarding bid #10-16 for bulk rock salt to ConservFS of Rockford, IL in the amount of \$74.00 per ton. The motion was seconded by Commissioner Golden and was unanimously approved.

Commissioner Cicero motioned to adopt **Resolution #10-64** approving an air service agreement with Apple Vacations of Elk Grove Village, IL for an additional 16 flights during the season beginning January 12, 2011 to Cancun, Mexico where the Greater Rockford Airport Authority will risk share with Apple Vacations on a 50/50 basis the 16 additional flights when the load factors are between 50% and 85%, with a total maximum payout per flight of \$7,950. The motion was seconded by Commissioner Puri and was unanimously approved.

Commissioner Golden commended the staff and said that this is an excellent short-term air service opportunity.

Commissioner Cicero motioned to adopt **Resolution #10-65**, approving a charter agreement between Ryan International Airlines of Rockford, IL and the Greater Rockford Airport Authority for a charter event on October 9, 2010 to Daytona Beach, FL for an amount not to exceed \$35,333 pending final legal approval with the cost to be split equally between GRAA, the Rockford Area Economic Development Council and the Rockford Chamber of Commerce. The motion was seconded by Commissioner Puri and was unanimously approved.

Commissioner Cicero made a motion to adjourn the meeting. The motion was seconded by Commissioner Rubin and was unanimously approved. The meeting adjourned at 6:16 pm.