



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, January 25, 2007, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:31 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		James Samorian – former Commissioner
Brian Boyer		X	Amy Ott	X		Nick/Floyette Ancona – former commissioner
Michael Dunn	X		Franz Olson		X	Linda Vaughn – Machesney Park Mayor
Gwen Gulley	X		Jan Benoit	X		Marsha Heuer – Ex. Dir. of Oregon Chamber
Mary Norman	X		Kathy Bruggeman	X		Dave Lindberg – GRAA
Peter Provenzano		X	Zachary Sundquist		X	Carol Moyer – GRAA
Bharat Puri	X		Wayne Langy	X		Coralee Cook – GRAA
Thomas Lester	X					Renee Squires – GRAA
						Thomas Bona – RRS
						Jeff Ohman – GRAA
						Betty Langy – spouse to Wayne Langy

A motion was made by Commissioner Puri, seconded by Commissioner Gulley and unanimously approved by voice vote to accept the minutes of the December 14, 2006 Regular Board Meeting as presented.

Chairman Dunn welcomed the newest Commissioner – Mary Norman.

DIRECTORS REPORTS:

Bob O'Brien, Executive Director reported on the following:

- On behalf of the Airport Staff, Director O'Brien congratulated Chairman Dunn for being the recipient of the Citizen of the Year award presented by the Rockford Area Chamber of Commerce.

- A Bond Burning ceremony was held outside of the Administration Building with several guests in attendance. Brief details of the bond are as follows: In mid 1994, the Chicago Rockford International Airport (RFD) invested in a \$50.3 million expansion project to pay for the completion of a handful of facility upgrades and expansions to accommodate United Parcel Service's new regional air hub sorting facility, which was built at RFD that same year. These projects included extending the runway 3,500 feet from 6,500 to 10,000 feet., building Aprons & Taxiways, expanding the Snow Removal Equipment fleet and installing a CAT II/III Instrument Landing System (allowing aircraft to land in any weather). This payoff is good news for the community as well since they can expect to see a 62% decrease in their tax bill (for the GRAA line item).
- Air Cargo statistics for December was the strongest month ever in any one month. This was due to the fact the UPS conducted a daytime sort for the first time.
- Passenger stats for the month of January are projected to be up 90% over January of 2005.
- A SkyWest employee, Eric Sterkowicz who worked from RFD was killed in a car accident on his way to work. We extend our sympathy to the family and his fellow co-workers/friends at this difficult time.
- The son of Steve Thomas of Emery Air was in a car accident and is in critical condition. Our thoughts go out to the Thomas family at this time.

Wayne Langy, Manager of Operations/Facilities reported on the following:

- Snow removal crews worked throughout last weekend. Although the snow amounts were low, it was a prolonged snow event. So far for the month of January, the Airport has experienced six inches of snow and some extended periods of freezing precipitation. Last month we had a total 10.8 inches of snow from a single blizzard.
- Last Friday was the snow haul for the annual Rockford Park District snow-sculpting event. Every year the Airport donates labor and equipment to load trucks donated by Rockford Blacktop to help make the community event possible. The artists prefer the Airport's snow because it contains less dirt and debris typically found in local parking lot stockpiles. A total of 27 semi dump truck loads of snow were hauled from the Airport to Sinissippi Park on Friday morning.
- The Master Planning process continues. Currently senior staff and CMT are developing conceptual terminal building layouts. The conceptual layouts will be presented to the Board for comment and discussion in the near future.
- Last Wednesday and Thursday the Airport Authority hosted a foreign trade zone workshop in the auditorium. Fifty-two people representing 40 business organizations attended the 2-day event. Mr. Tommy Berry, President/CEO of Pointe Trade Services, an FTZ consulting company was the featured presenter.

Several promising leads have resulted from the workshop. Mr. Berry has provided limited FTZ consulting to the Airport over the last 6 months.

- Last weekend the Airport Café tested its “Grab-n-Go” breakfast buffet. The expanded Café menu will feature daily cooked specials. The “Grab-n-Go” buffet will initially be featured on Thursdays and Sundays in the Observation Court. The buffet provides passengers a quick meal to go. Passengers are allowed to bring the Grab-n-Go meal thru the screening checkpoint, with the exception of beverages. An added benefit of having the expanded menu at the Café is that we can feed our snow removal crews during extended snow events without having to leave the Airport.
- On a sad note, Eric Sterkowicz a Skywest employee was killed in an automobile crash last Sunday on his way to work at RFD. Eric was 49 years old and is survived by his girlfriend and daughter.

At the conclusion of the report, Director O'Brien added that Wayne Langy, a employee of RFD for over 23 years, was recently married to Betty. The Board offered their congratulations to them.

Amy Ott, Deputy Director of Finance & Administration reported on the following:

- At the Board's request, an update is provided from our Freedom Field consultant, Bob Lindstrom.
- Staff is working on the budget for 2007/2008. An overview will be given at the next Planning & Finance Committee meeting.

COMMITTEE REPORTS:

Planning & Finance Committee: The main purpose of the meeting was to discuss the financials, United Airlines update, current investment policies, potential economic revenue enhancement opportunities, and standing issues (resolutions). The strategic plan was also revisited.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: None

RESOLUTIONS:

Commissioner Puri made a motion to adopt **Resolution #07-01**, approving the Termination of Lease for office space in the Professional Building Suite #104 by and between the Greater Rockford Airport Authority and A.V. Reilly International, Ltd., effective Jan 31, 2007. The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner Puri made a motion to adopt **Resolution #07-02**, approving the Foreign Trade Zone (FTZ) operating agreements effective Jan 1, 2007 for five (5) years by and between the GRAA and Anderson Packaging, Inc. located at 4545 Assembly Drive, Rockford, IL; Cardinal Health PTS, LLC located at 2200 Lakeshore Drive, Woodstock, IL; and Nissan Industrial Engine Manufacturing USA located at 19720 E. Grant Hwy, Marengo, IL. The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner Puri made a motion to adopt **Resolution #07-03**, consenting to the assignment of the Net Ground Lease, dated May 31, 1996 concerning Aviation Plot #2 by and between Tim Theden (Skandia) and Greater Rockford Airport Authority, to Jeff Kaney/Kaney Aviation. The motion was seconded by Commissioner Norman and unanimously approved.

Commissioner Puri made a motion to adopt Resolution **#07-04**, consenting to the sublease of approximately 96,000 square feet of space in the building referred to as 5910 Falcon Road by and between Parkside Warehouse (tenant) and Bergstrom, Inc. (sub lessee). The motion was seconded by Commissioner Norman and unanimously approved.

Commissioner Puri made a motion to adopt **Resolution #07-05**, consenting to the sublease of approximately 20,000 square feet of space in the hangar located at 42 Airport Drive by and between First Franklin Investment Company, LLC and Emery Air, Inc. The motion was seconded by Commissioner Gulley and approved with the exception of Commissioner Puri who abstained from voting due to conflict of interest.

Commissioner Puri made a motion to adopt Resolution **#07-06** approving an increase in the contract amount with Northwest Newsgroup from \$25,000 to \$35,000 for a period of May 1, 2006 to April 30, 2007. The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner Puri made a motion to adopt Resolution **#07-07** approving an increase in the contract amount with Champion Printing from \$12,000 to \$22,000 for a period of May 1, 2006 to April 30, 2007. The motion was seconded by Commissioner Norman and unanimously approved.

Commissioner Puri made a motion to adopt Resolution **#07-08**, approving the purchase of a 2007 GMC 3500 Dump Truck from Finley GMC of South Beloit, IL per bid 06-22 in the amount of \$53,836.81. The motion was seconded by Commissioner Norman and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: Commissioner Puri made a motion to enter into Executive Session

Pursuant to Section 5 ILCS 120/2(d) of the open meetings act to discuss Personnel Matters and

Section 5 ILCS 120/2(c)(5) of the open meetings act to discuss Real Estate Matters.

The motion was seconded by Commissioner Norman. A roll call vote indicated five (5) ayes and zero (0) nays.

Executive session was entered .

The Board reconvened in open session at 7:41 p.m.

Commissioner Norman made the following motion:

Resolution **#07-09**, Move that the Board of Commissioners approve the proposed Employment Agreement between the Greater Rockford Airport Authority and Robert W. O'Brien, Jr., A.A.E. and that the Chairman be authorized to execute the same on behalf of the Board. The motion was seconded by Commissioner Puri. The motion was called for a vote and was unanimously approved.

Commissioner Puri made a motion to adjourn at 7:45 p.m. which was seconded by Commissioner Allen and unanimously approved.

The meeting adjourned at 7:45 p.m.