



**MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, July 27, 2006, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford IL.

Chairman Dunn called the meeting to order at 5:30 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		Floyette Ancona
Nicholas Ancona	X		Derek Martin	X		Gary Griese – G-CAL Solar
Brian Boyer	X		Amy Ott	X		
Michael Dunn	X		Franz Olson		X	
Gwen Gulley		X	Jan Benoit	X		
Peter Provenzano	X		Kathy Bruggeman	X		
Bharat Puri	X		Wayne Langy	X		
Thomas Lester	X		Zachary Sundquist	X		

A motion was made by Commissioner Ancona, seconded by Commissioner Provenzano and unanimously approved by voice vote to accept the minutes of the June 22, 2006 Regular Board Meeting as presented.

**DIRECTORS REPORTS:**

**Executive Director, Bob O'Brien**, reported on the following:

- The Action Statements from the Strategic Planning Sessions are now in draft form and will be submitted to the Board in short order. Staff will now draft out their statements/benchmarks related to their particular area of responsibility. An executive summary will then follow.

**Amy Ott, Deputy Director of Finance & Administration** reported on the following:

- Finalizing the Audit Report and should be completed in the next couple of weeks.
- Two items on the agenda related to the AirFest.
- Wrapping up interviews for the Operations/Facilities department with one more person to hire.
- Joyce Bettendorf, Accounting Assistant will retire in September so will be hiring a replacement for her position.

**Wayne Langy, Manager of Operations/Facilities** reported on the following:

- No CFR runs this month.
- As part of the EAA fly-in in Oshkosh, there were 83 Bonanza's land at RFD on Friday, July 21. There was a briefing at Airport Administration with a breakfast at the Terminal Building before departure. On Sunday, there was a cross-country air race, which included RFD as a turning point back to Oshkosh.
- A bid opening for the landfill closure was held last week. This item is on tonight's agenda for approval.
- Operations staff is conducting on-going familiarization with all City of Rockford Fire Department's including district chiefs and sergeants in case of an airport incident.
- Final arrangements are being made regarding a RV Park on the southwest corner of the airport during the three days of the AirFest. Collier RV of Cherry Valley, IL is the co-sponsor of this park and will be responsible for maintaining the area as well as security.
- Dave Lindberg and Matt Zinke, operations supervisors attending a snow removal conference in St. Paul, Minnesota. They were offered an exchange program this winter to share ideas and experiences.

**Derek Martin, Deputy Director of Air Service Business Development & Marketing,**  
reported on the following:

- Allegiant Air will increase their flight schedule to six departures per week to Orlando-Sanford beginning November 8, 2006 (every day except Tuesday). They will also be increasing the number of flights to Las Vegas from four to six beginning February 2007.
- Festival Airlines is in the process of securing gates and getting contracts in place with the destination airports before announcing their first destinations.
- We will be co-hosting a Travel Agent event with Apple Vacations on Thursday, August 24. The event will be featuring information regarding their non-stop flights to Cancun, Mexico.
- We are in the final stages of creating a presentation to send to all cargo companies in the USA and throughout the world. It should be completed and sent by August 20.
- Will be traveling to Mesa Airport for one week for a relationship exchange program in order to prepare them for potential air service. It is a good opportunity for RFD to partner with this airport.

## **COMMITTEE REPORTS:**

**Planning & Finance Committee:** Commissioner Allen reported that a meeting was held on Thursday, July 20. Items of discussion and review were: June financials, AirFest budget, United Airlines update, strategic planning and standing issues. Franz Olson gave a presentation on the status of the landfill. The committee agreed that all pending resolutions for tonight are adequate for Board review and approval.

**PUBLIC COMMENT:** Mr. Gary Griese stated that the signage around the airport on Bypass 20 and I-90 need to be updated to the Chicago/Rockford International Airport.

## **OLD BUSINESS:**

- Landfill Closure: Surveying is underway and hauling is expected to be completed prior to the AirFest.

**NEW BUSINESS:** None

## **RESOLUTIONS:**

Commissioner Boyer made a motion to adopt **Resolution #06-57**, authorizing the Executive Director to execute the following cash and in-kind sponsorships for AirFest 2006:

- Third Fifth Bank of Chicago, Illinois for \$25,000 cash.
- UPS of Rockford, Illinois for \$25,000 cash.
- LaMonica Beverages of Rockford, Illinois for \$17,000 in cash and \$11,200 in-kind services.
- Cliffbreakers of Rockford, Illinois for \$12,442 in in-kind services.
- Ramada Inn of Rockford, Illinois for \$11,795 in in-kind services.

The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-58**, approving the donation of a retired Dell server to Winnebago County. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-59**, awarding a contract per the specifications to Cooling Landscaping Contractors, LLC of Cherry Valley, IL. in the amount of \$1,065,981.08 for closure of Landfill #2. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-60**, approving the opening of a temporary Operating Account with Fifth/Third Bank for receiving credit card

payments for the purchase of tickets for AirFest 2006. The motion was seconded by Commissioner Ancona and unanimously approved.

**OTHER BUSINESS:**

- Chairman Dunn stated that he met with Senator Durbin in Washington the week of July 20 where they discussed the GRAA's request for a year-end appropriation for 1.5 million dollars for two additional new jet bridges and related costs for installation. Other airport issues specifically related to passenger carrier and the rail initiative were also discussed.
- Chairman Dunn stated that he and Director O'Brien met with executives of United Airlines and United is remarkably pleased with the acceptance and sales of their product to the point of looking into the possibility of adding a third flight to Denver.
- Commissioner Ancona announced his resignation from the Board of Commissioners due to the relocation of his home residence, which is no longer in the city of Loves Park - his appointing body. He thanked the Board and Staff for the opportunity to serve on the Board. He stated that most of his initial goals for the airport have been met. Chairman Dunn and Director O'Brien took the opportunity on behalf of the Board and GRAA staff to thank Commissioner Ancona for his professionalism, dedication, and commitment to RFD and expressed their regrets of his resignation. He will truly be missed by all who had the opportunity to work with him.

**EXECUTIVE SESSION:** None

There being no further business, a motion was made by Commissioner Ancona and seconded by Commissioner Boyer to adjourn. The motion unanimously passed and the meeting was adjourned at 6:00 p.m.