



October 5, 2005

Re: Selection of Engineering Consultant

Dear: Sirs,

The Greater Rockford Airport Authority intends to select an engineering consultant for the purpose of providing planning, preliminary engineering, design and construction and special services for the items indicated in the attached preliminary scope of services at the Chicago/Rockford International Airport (RFD). Eligible work must be performed and completed in such a manner as to be reimbursable from federal aid funds. The airport is conducting an open engineering selection in accordance with FAA Advisory Circular 150/5300-14C "Architectural, Engineering and Planning Consultant Services for Airport Grant Projects" (2/16/94) and the IDOT-DOA "Consultant Engineer Selection Procedures - August, 1991" manual.

If your firm wishes to be considered as engineering consultant, please submit three (3) copies of the following information by **October 17, 2005** to Amy Ott at the Greater Rockford Airport Authority.

1. Name, size and description of firm.
2. Location of main office and office where work will be accomplished.
3. Qualifications and previous experience in airport development at similar airports.
4. Resumes of key personnel assigned to the project.
5. Names, addresses and telephone numbers of references associated with the previous work experience by your firm.
6. A listing of the Illinois airports worked on by your firm as the prime consultant during the last three years.
7. Provide any additional comments you believe are relevant.
8. Illinois Department of Transportation prequalification for airport work will be a requirement.

Please note that this is NOT a request for proposal and your submittal should include actions, which your firm may take to provide DBE participation. No elaborate special presentation brochures are expected at this time.

Please limit to twenty-five (25) pages not including resumes. An evaluation of qualified firms will be undertaken following receipt of submittals. Interviews may be required. It is the intent of the Greater Rockford Airport Authority to select a consultant as a result of this effort.

Sincerely,  
GREATER ROCKFORD AIRPORT AUTHORITY

Amy M. Ott  
Deputy Director of Administration & Finance

**ATTACHMENT A**  
**SCOPE OF SERVICES**

**Greater Rockford Airport Authority**  
**Chicago/Rockford International Airport (RFD)**

The Greater Rockford Airport Authority desires to select an engineering consultant for the purpose of developing or planning, engineering, design and construction of aviation related projects at the Chicago/Rockford International Airport (RFD), Rockford, Illinois, such as indicated below. It is the intent of the Authority to enter into a retainer contract with a consultant during a 5-year period of time in which some or all of these projects are developed.

The scope of work to be included in the retainer contract will include, but not be limited to, the following:

- a. Terminal Modifications and Expansion.
- b. Construct air cargo, air carrier and general aviation aprons.
- c. Rehabilitate and strengthen various airfield pavements.
- d. Construct and rehabilitate various entrance roads, access roads, perimeter roads and parking lots.
- e. Rehabilitation and/or overlay of existing runways, taxiways, aprons and T-hangar pavements.
- f. Construct airfield drainage development projects per Master Drainage Study.
- g. Preparation of or update/revision of the Exhibit "A" Property Line Map, F.A.R. Part 150 Study, including noise mitigation and monitoring, the Airport Layout Plan, Master Plan, Master Drainage Study and Environmental Assessments as necessary.
- h. Services associated with mitigating measures contained in any applicable environmental action.
- i. Land acquisition/land acquisition reimbursement including various plat preparation, such as appraisal plats, easements, plats of survey, etc., clear zone obstructions surveys, technical advice, and environmental site assessments.
- j. Extend watermains for fire protection.
- k. Fencing and access control projects as required.
- l. Site work for aviation development.
- m. Provide technical assistance to the authority in developing and coordinating airport capital improvement program with the FAA, IDOT and other agencies.
- n. Relocation and/or design of NAVAIDS and airfield lighting systems.
- o. Preparation of project preapplications/applications and Transportation Improvement Program (T.I.P.) sheets including technical assistance to provide project justification.
- p. Construct infrastructure for the development of the airport in conformance with the Airport Layout Plan including site utilities.

An agreement for the preliminary design, construction documents, construction and special services for each project will be entered into independently at the appropriate time.